

# Nomination Form



## CPSU, the Community and Public Sector Union - SPSF Group Victorian Branch E2025/209, E2026/7 & E2026/25 Casual Vacancy

**Instructions:** Please complete this form clearly using BLOCK LETTERS. For detailed guidance, refer to the instructions on the following page.

It is your responsibility to ensure that your nomination is received by the Returning Officer **before** nominations close.

**CANDIDATE:**

Full name (Print clearly)

**Membership number:**

(Print clearly)

**For the office of:**

**Branch Councillor**

**Location:**

(Electorate)

**Name for Ballot Paper:**

*Print your name as you wish it to appear on the ballot paper.*

**Nominator/s** (At least two (2) members of the Victorian Branch)

I/We, the undersigned members of the CPSU, nominate the person named above:

<b>Nominators</b> Name (First name and last name) and address	<b>Membership number</b>	<b>Signature</b>	<b>Date</b>
Name: Address:			___/___/___
Name: Address:			___/___/___
Name: Address:			___/___/___

**CANDIDATE'S CONSENT**

I, \_\_\_\_\_ (print your name) consent to the nomination for the above office. I declare that I am eligible under the rules and am not disqualified from being a candidate [see Chapter 7, Part 4 of the *Fair Work (Registered Organisations) Act 2009*].

Preferred title: (e.g. Mr, Mrs, Miss, Ms, Other) \_\_\_\_\_

Personal email: \_\_\_\_\_  
(AEC's preferred method of communication)

Address: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_

Signed: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Prospective candidates and nominators should verify they meet all eligibility criteria set out in the organisation's rules, including financial status and any other necessary qualifications, before submitting their nominations.

Nominations open on 24 February 2026 and must be received by the Returning Officer **no later than 12pm Australian Eastern Daylight Time (AEDT) on 10 March 2026**, by one of the lodgement method(s) specified below.

### How to lodge nominations

Nominations must be submitted using one of the following methods:

1. **By portal:** Visit the Australian Electoral Commission Portal at [www.aec.gov.au/ieb](http://www.aec.gov.au/ieb). From this page, select “**Access the electoral event portal,**” then click “**Current industrial elections.**” Locate and select your election, then access the nomination documents.
2. **By email:** A fully completed nomination form, including all necessary signatures, may be scanned and emailed to [IEBnominations@aec.gov.au](mailto:IEBnominations@aec.gov.au).

#### PLEASE NOTE:

- 2.1 Nomination forms may be submitted as PDF files, with each candidate’s form in a separate PDF. Candidate statements must be provided in Microsoft Word or RTF format.
- 2.2 When sending nominations via email, please use the subject line as:  
“E2025/209, E2026/7 & E2026/25 – Nomination [Name of candidate]”

#### IMPORTANT INFORMATION ON EMAILS:

- 2.3 Emails that appear to be spam may be blocked. It is the sender’s responsibility to ensure their nomination email is delivered to the returning officer before .
- 2.4 Emails and attachments must not exceed 6 MB in total size.

### After nominations close and acknowledgment

You will receive an acknowledgment email confirming receipt of your nomination.

After nominations close, all submissions will be reviewed to ensure they meet eligibility criteria and comply with the organisation’s rules. If any issues are identified, the returning officer will notify the relevant candidates and provide a specific timeframe to remedy their nomination.

Candidates will be informed of the outcome of these eligibility checks when the nominations accepted report is issued.

**Enquire** about the status of your nomination by emailing [IEBNominations@aec.gov.au](mailto:IEBNominations@aec.gov.au) or by calling either 02 9375 6366 or 03 9285 7111.

### Candidate statements

Candidates may submit a statement to be included with the ballot material. Please email your statement to [IEBnominations@aec.gov.au](mailto:IEBnominations@aec.gov.au) following these guidelines:

- Submit your statement in Microsoft Word format.
- Keep your statement **to** 200 words or fewer per candidate.
- Include relevant information as per your organisation’s rules. This may comprise your position, a concise summary of your experience, and any goals or objectives you intend to pursue if elected.

Only statements that comply with the organisation’s rules and are received by the returning officer by 12pm Australian Eastern Daylight Time (AEDT) on 17 March 2026 will be accepted.

### Withdrawing nominations

Nominations cannot be withdrawn after 12pm AEDT on 10 March 2026.

### Voting period

If a ballot is required, it will open on 7 April 2026 and close at 10am Australian Eastern Standard Time (AEST) on 5 May 2026.

### Scrutineers

The appointment period for scrutineers opens on 24 February 2026. A scrutineer appointment form is available from the returning officer.

### Privacy

The AEC handles personal information in accordance with our [Privacy Policy](#). Further information can also be found in the relevant [AEC Privacy page](#) and the [IEB collection notice](#).

### Post-election report

A copy of the AEC’s post-election report can be obtained from the organisation or from the returning officer after the completion of the election.

Ann Dougan, Returning Officer  
Telephone: 02 9375 6366 or 03 9285 7111  
Email: [IEBevents@aec.gov.au](mailto:IEBevents@aec.gov.au)  
Date: 24 February 2026